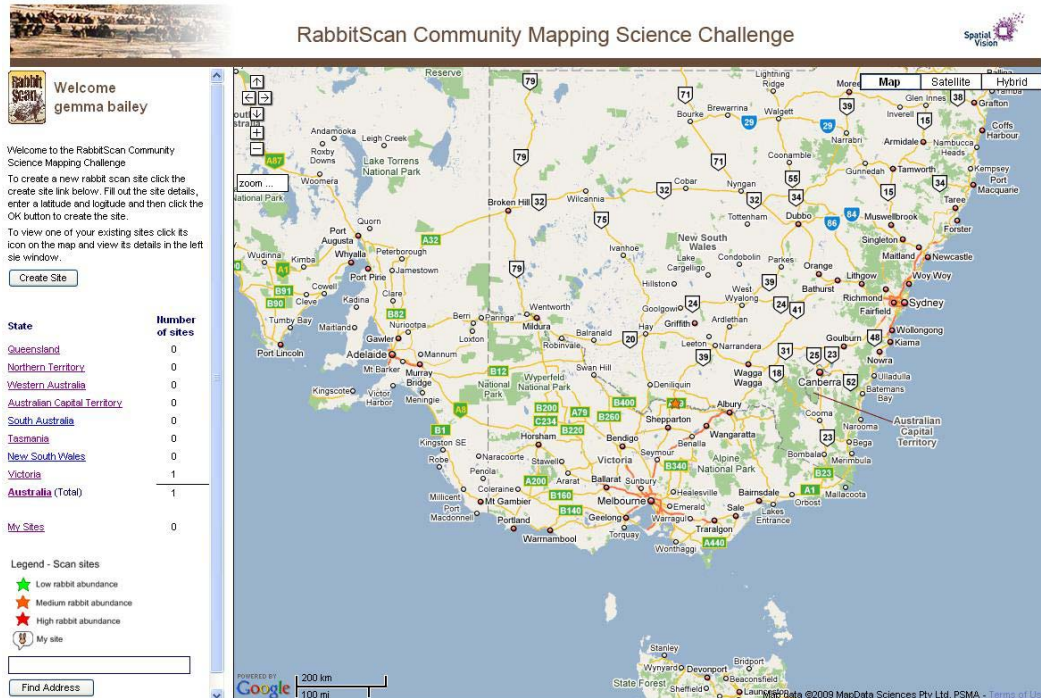


How to Use the RabbitScan Google Maps data capture tool

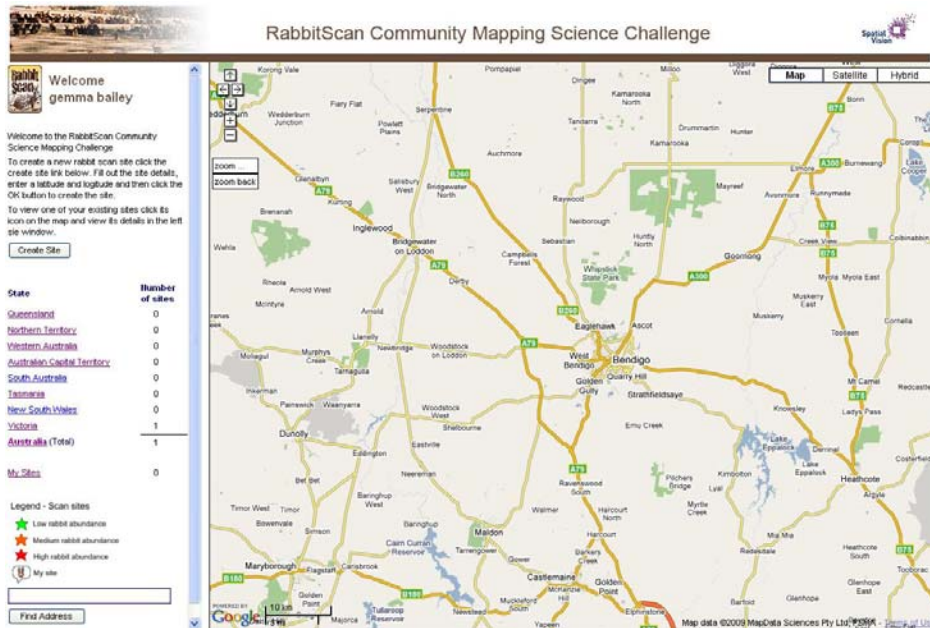
1. Log in
2. Click on the **Start RabbitScan Mapping** button
3. This opens the application (automatically zoomed to your state)



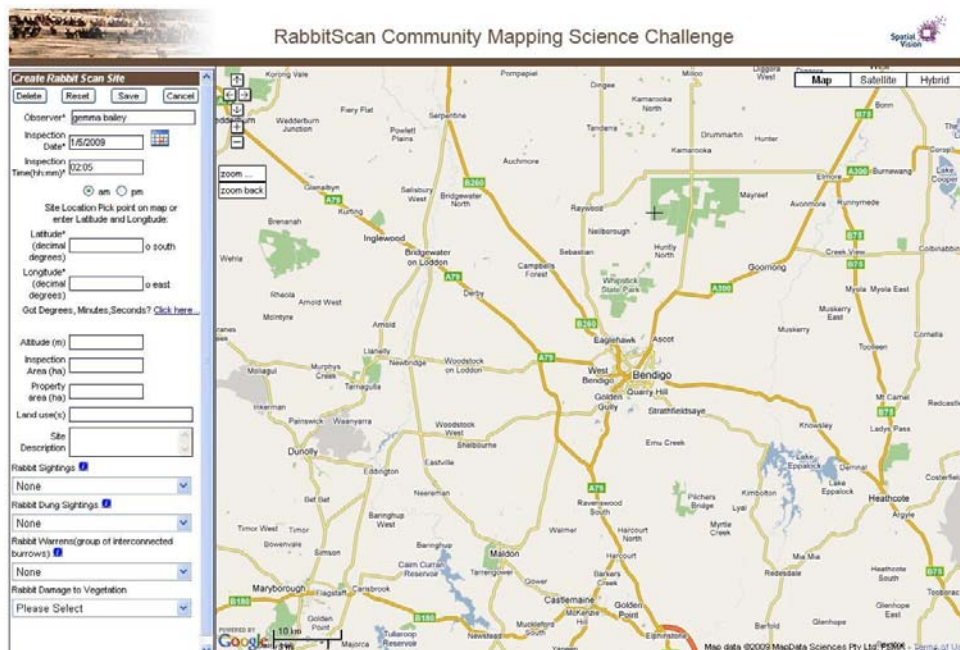
4. Zoom to the location of your Rabbitscan survey site. You can use 2 options for this;
 - the **Zoom Tool** (allows you to draw a square around the area you wish to survey and automatically zooms to this square), and
 - the **Find Address Tool** (enter the site address and map window will zoom to that site)

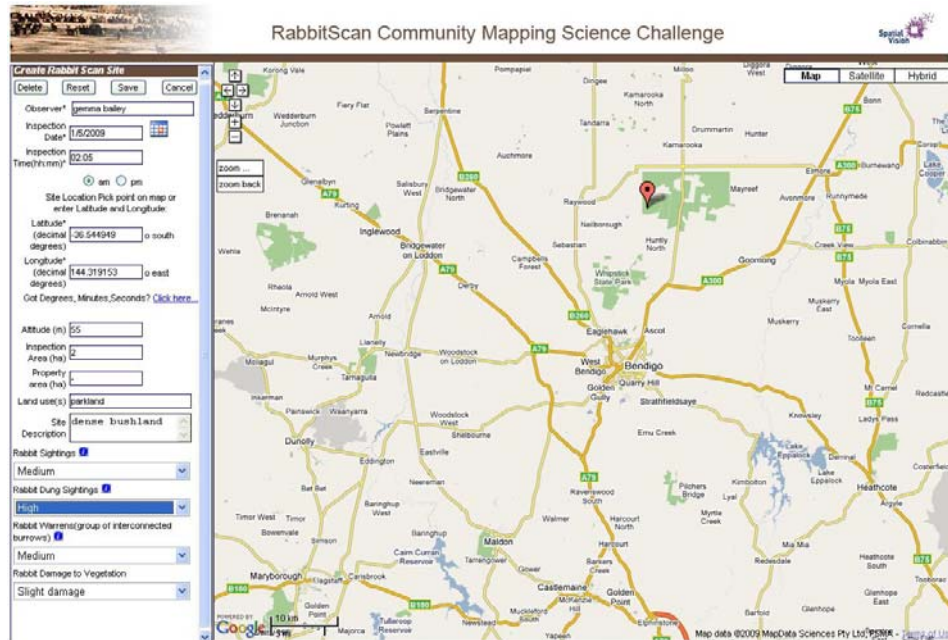
The **Zoom Tool** is located under your directional arrows in the top left hand side of the Map Window

The **Find Address Tool** is located at the bottom of the Welcome form. Just type in your address and the Map Window will Zoom to it.

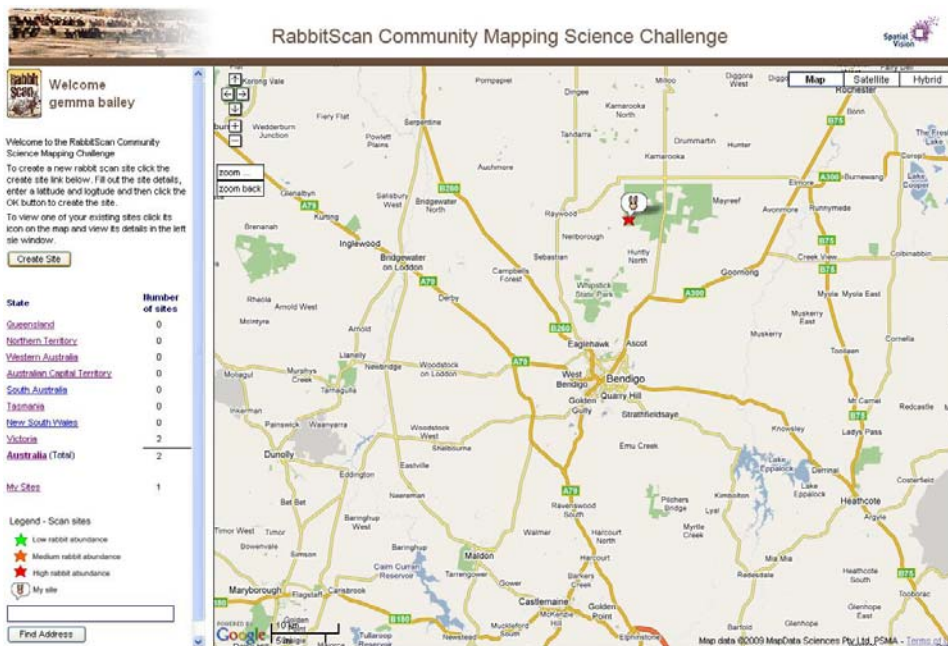


5. When you have your location in sight and your ready to input your survey data, press the **Create Site** button (located under the welcome message)
6. This will open the survey form. This will change your cursor to cross hairs and wherever you click will update the latitude and longitude fields automatically.





7. A pointer will be placed where you clicked to place your site (see above)
8. Fill in the survey details as best you can
9. Press **Save** (at the top of the form). You can also **Reset** the form to clear your input. If you **Cancel**, you will return to the opening page. The **Delete** button allow you to remove the point completely.
10. When you receive the **Site Saved Successfully** message, your survey will turn into a bunny (see below) and record successfully.



11. This returns you to the beginning. You are now ready to add another site!

Having Problems? Things to Check....

Troubleshooting Issues - try one of these solutions:

- Can't find the map to put your rabbit sightings in? - you must Register to get access to the map
- LOGIN and PASSWORDS are CASE SENSITIVE (i.e. upper and lower case used); If you put your details in with no capitals - that is how it must be used to allow you access
- Area field: Where you are asked to put in inspection area and property area in hectares - just put the **number only** (numeric value - no need to write "ha" or hectares)
- Auto Time: to put the date into the system requires you to load it like this: "08:30" and not 8:30
- Accessing the mapping tool opens up a new browser window. If this does not work for you, you may have a Pop-up blocker running and you must configure your popup blocker to allow this popup. This is often done via the toolbar (such as the Google or Yahoo toolbars) at the top of the browser.

If you are not sure how to configure your popup blocker, there are many sites on the web such as <https://host.softworks.ca/Agate3/blocker/disable-blockers.htm> which provide help on disabling common pop up blockers.

- State Totals are generated by the Registration details. If you are registered in one state, and conducting surveys in another, your points will be counted within the state in which you are Registered.